

Additional Fees:

Whilst we do offer fixed monthly accountancy packages, there are some services that are classed as additional services that require extra work, so therefore there are additional fees attached to these.

Please see below for a summary of all fees:

SJD Package:	Net Monthly Fee (excluding VAT)
SJD Essential:	£120
SJD Essential Plus:	£155
SJD Premium:	£165
SJD Elite:	£195
Non-Trading:	£40

Additional Monthly Fees:

Service:	Net Monthly Fee (excluding VAT)	Notes:
Bookkeeping Service:	£35	This service is included in the Premium & Elite package (for up to 50 transactions per month).
Additional Bookkeeping Service:	£20	For an additional 50 transactions per month to be included within the bookkeeping service.
Additional Fee Earner:	£60	For an additional contractor/fee earner to be working through the company.
Additional Employee (i.e. 3rd Person):	£11	2nd person payroll included on trading packages.
Registered Office Address:	£8.33	Included within Premium & Elite packages.
Service Office Address:	£8.33	Included within Premium & Elite packages.

Ad-hoc Fees:

Service:	Fee:	Notes:
Mortgage Reference:	£85 + VAT	Dependent on the work required.
Visa Reference:	£80 + VAT	Dependent on the work required.
Rent Reference:	£30 + VAT	Dependent on the work required.
Company Formation:	£125 + VAT	Included if joining on/joining one of our monthly packages.
VAT Registration:	£50 + VAT	Included if joining on/joining one of our monthly packages.
PAYE Registration:	£50 + VAT	Included if joining on/joining one of our monthly packages.
Metro/Cater Allen Bank Application:	£50 + VAT	Included if joining on/joining one of our monthly packages.
Expedite Fee:	£180 + VAT	
Company Closure Fee:	£450 + VAT	This includes: <ul style="list-style-type: none"> • Closure Tax Planning • VAT De-Registration (and Flat Rate Scheme if necessary) • PAYE De-Registration, Final RTI Submission & Issue of P60/P45 • Main Director's Basic Personal Tax Return (in year(s) of company capital distribution) providing that information is received prior to 30th September • Closure Accounts-Finalising closure with Companies House
Company Liquidation:	£2,000 + disbursements + VAT	
Dormant Company Accounts (AA02):	£150 + VAT	

Ad-hoc Fees:

Service:	Fee	Notes:
Hourly Charge for Specialist/ One-Off Work:	£200 + VAT	
Written IR35 Review:	£150 + VAT	Included within the Elite package.
IR35 Guidance:	£75 + VAT	Included within the Elite package.

Personal Tax Return Fees:

Whilst we do offer fixed monthly accountancy packages, there are some services that are classed as additional services that require extra work, so therefore there are additional fees attached to these.

Please see below for a summary of all fees:

Date Tax Return Submitted (following the tax year):	Existing Client Fee	Non-Client Fee	Additional Page Fee:
On/Before 30th September:	Included	£125 + VAT	£50 + VAT
On/Between 1st October to 24th December:	£150 + VAT	£150 + VAT	£50 + VAT
On/Between 25th December to 31st January:	£175 + VAT	£175 + VAT	£50 + VAT

If information is submitted to us after the 31st January deadline, then the fees applicable would be £125 + VAT (plus £50 + VAT for an additional page if necessary).

If you have any questions regarding the services or fees above, please contact your accountant if you're an existing client, or contact ContractorAdvice@sjdaccountancy.com if you're not a client.